



TRAINING &

Education

The most effective Compliance program is that which is taking a value-based approach to governance, culture, and leadership and conducts related trainings and awareness program for their employees and third party, to help them correlate strongly with the company's value for reduced risk and better business outcomes.

“Leadership is about making others better as a result of your presence and making sure that impact lasts in your absence”



Lexlevel's vision is to transform learning through our interactive training methodology that's tuned to make a difference in organizations. Our aim is to turn understanding of information, industries and business trends into value that can be easily applied to achieve day to day objectives.

**TRAINING AND CAPACITY
BUILDING ARE AT THE HEART OF
NEXT GENERATION'S WORK.**



LEXLEVEL Has Trained More Than

600 PROFESSIONALS

Until Now.

100%

Satisfied clients
across the world

100%

Career
Development

100%

Up-do-date knowldge
with industry
best practices

Stay informed and up-to-date with the latest compliance trends and regulations through our:



Online Sessions: We provide interactive virtual training sessions, ideal for remote teams and busy professionals.

In-Person Classroom Workshops: Benefit from hands-on training and real-time interaction with our experts.



Blended Learning: Combine online and in-person training for a customized learning experience.

Webinars and Seminars : Get a chance to meet your fellow professionals in our webinars and events to gain valuable knowledge and network with industry experts.



WHAT MAKE US DIFFERENT?



**Pre-Post
Assessment
to our trainees to
test their
knowledge.**



**Real life -
experience sharing
and case
scenarios.**



**Story telling
and group
Interactions.**



**Attractive training
material for
longer retention.**



**We use
methods like Debate,
Role playing , Training
Games (in- outdoor) ,
Inspirational Videos ,
Sensitization
etc**



**Customizable
content**

Our custom-made trainings are led by industry experts which are especially crafted as per your business needs.

Our flagship programs:

1. Anti-Money Laundering

Key topics that our covered by our program to ensure that employees, management, and stakeholders are aware of and equipped with company policies & practices are :

1. Introduction to Money Laundering, Understanding the purpose, methods & different stages used
2. Company policies & practices
3. Legal and Regulatory Framework
4. Importance of Know Your Customer (KYC) and Customer Due Diligence (CDD)
5. Risk Assessment, Suspicious transactions & penalties
6. Reporting Suspicious Transaction
7. Role of AML Officer and Compliance Team
8. Mock Scenarios and Case Studies

2. Anti Bribery & Anti Corruption

Key topics that our covered by our program to ensure that employees, management, and stakeholders are aware of and equipped to prevent corrupt practices are :

1. Introduction to Anti-Bribery and Anti-Corruption (ABAC)
2. Company's Value, Policies and Code of Conduct
3. Understanding Corruption Risks through real life examples and it's impact
4. Anti-Bribery Laws and Regulations: Indian Framework
5. International Laws and Standards
6. Recognizing the red flags and Consequences of Corruption
7. Gifts, Entertainment, and Hospitality
8. Third-Party & Government Interactions
9. Reporting Mechanisms to be followed to rase any issues to the management
10. Case-studies, Practical Scenarios and Exercises

3. Anti-Harassment, PoSH, Diversity & Inclusion Trainings

Key topics that our covered by our program to ensure that employees, management, and stakeholders are aware of Company's anti-harassment efforts:

1. Introduction to Harassment, Diversity and Inclusion
2. Legal Framework in India
3. Company's Value, Policies and Code of Conduct.
4. Types of Harassment and Discrimination
5. Reporting and Non retaliation
6. Preventing Harassment and corrective measures by the company
7. Cultural Sensitivity and managing diversity
8. International measures
9. Case Studies and Live Scenarios
10. Group discussion and Interaction

4. Employee Code of Conduct and Cultural sensitization

Key topics that our covered by our program to ensure that employees, management, and stakeholders are aware of the code of conduct:

1. Introduction to your company's Employee handbook or Code of Conduct:
2. Highlighting your company's core values & principles.
3. Understanding relevant laws & regulation that regulate your industry and are applicable on day to day basis.
4. Promoting diversity, Inclusion, workplace behaviour and respect.
5. Understanding and reporting Conflict of Interest
6. Understanding Confidentiality and Data Privacy
7. Promoting your Anti-Harassment and Anti-Discrimination efforts.
8. Reporting Violations and Whistle-blower Protection
9. Understanding the Consequences of Non-Compliance
10. Group discussion and Interaction

5. PoSH – Prevention of Sexual Harassment

We conduct separate trainings for the below stakeholders to describe the tools and PoSh measures taken by the company. Please get in touch with us to know more about our flagship PoSh Program involving end to end services for PoSh Compliance.

1. Employees
2. Management & Leadership
3. ICC Members
4. Train the trainer certification

WHAT DO YOU ACHIEVE?

Our training and development solutions are designed to help organizations set the right tone at the top, help them and individuals identify the red flags and teach them to deal with risks & practices. We enable them to improve their knowledge, personal competence and skills as these are core enablers of a sustainable business and competitive advantage.

1. Increased Productivity
2. Systematic approach
3. Aligning business goals with employee needs
4. Create awareness about your company's value & principles
5. Empower your employees & third parties to make the right decision
6. Promote a healthy & positive work culture
7. Reduce Legal, Financial & reputational losses
8. Have an informed and trust-worthy workforce



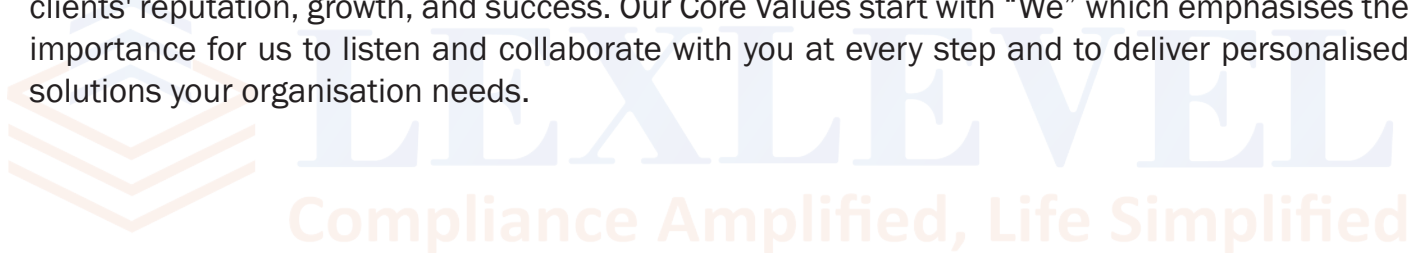
10. OTHER SERVICES OFFERED BY LEXLEVEL

Legal Drafting & Analytics	Contract Solutions	Corporate Compliance	POSH
<ol style="list-style-type: none">1 Legal proof reading2 Legal data entry3 Legal document drafting4 Legal research	<ol style="list-style-type: none">1 Contract Lifecycle Management2 Contract Abstraction & Extraction3 Contract Redaction4 Contract Drafting, Vetting & Redlining	<ol style="list-style-type: none">1 Policy & Procedures development2 Internal Compliance program3 Internal Controls & Monitoring4 Standard operating procedure development (SOP)	<ol style="list-style-type: none">1. PoSH Compliance & Advisory2. Policy & Documentation3. Audit cycle & annual reporting4. ICC & External member set-up5. PoSh Trainings & sensitization

About **COMPANY**

LexLevel aims to build a healthy workplace and a better tomorrow, not just for the organisation but also for their employees and clients by simplifying the compliance complexities. We bring together distinct capabilities and experts to serve as the trusted advisors when you are facing your greatest opportunities or challenges.

Our mission is to foster a culture of compliance with our unwavering dedication and by enabling businesses to navigate successfully through the legal, ethical and regulatory requirements with confidence and integrity. We aim to create a brighter future for businesses by safeguarding our clients' reputation, growth, and success. Our Core Values start with “We” which emphasises the importance for us to listen and collaborate with you at every step and to deliver personalised solutions your organisation needs.



About **FOUNDER**

LexLevel has been founded by Harshita Agarwal Sharma, a passionate advocate for ethics, eminent trainer and a strategic partner for various businesses, navigating them through complex landscapes of law and compliance. The journey began with a relentless pursuit of knowledge, earning a degree in B.A.LLB, soon becoming a certified Anti Money Laundering Specialist from the prestigious institute of ACAMS, the largest International organization for Anti-Financial Crime professionals. She is also an eminent speaker and a certified PoSH (Prevention of Sexual Harassment) trainer who has provided trainings to more than 600 employees, corporate leaders, vendors, Internal Complaints Committee (ICC) members across industries in domains relating to Anti-Bribery, Anti-Corruption, Employee code of conduct etc. Her commitment to excellence has driven her to continually stay ahead in this dynamic field and has helped domestic and International giants in successfully setting up their Compliance processes and internal control systems.



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